

**ASSOCIATION POLICY ON BOARD OF DIRECTORS'
RESPONSE TO OWNER INQUIRIES
ADOPTED JULY 22, 2008**

In accordance with section 718.112(2)(a)(2) of the Florida Statutes, "When a unit owner files a written inquiry by certified mail with the board of administration, the board shall respond in writing to the unit owner within 30 days of receipt of the inquiry. The board's response shall either give a substantive response to the inquirer, notify the inquirer that a legal opinion has been requested, or notify the inquirer that advice has been requested from the Division. If the board requests advice from the Division, the board shall, within 10 days of its receipt of the advice, provide in writing a substantive response to the inquirer. If a legal opinion is requested, the board shall, within 60 days after the receipt of the inquiry, provide in writing a substantive response to the inquiry."

The Association shall be obligated to respond to only one written inquiry per unit in any given 30-day period. Any additional inquiry or inquiries must be responded to in the subsequent 30-day period, or periods, as applicable.